



### Important Remarks and Dates

#### Setting-Up

**Setting-Up Times:****Thursday, September 23, 2004****08.00 - 22.00 hours****Friday, September 24, 2004****08.00 - 10.30 hours**

If the setting-up of any stands has not been started by 10.30 o'clock on Friday, 24, these will be decorated and designed at the exhibitor's expense. The renter will not be able to assert any compensation claims.

#### Dismantling

**Dismantling Times:****Sunday, September 26, 2004****18.00 - 22.00 hours****Monday, September 27, 2004****09.00 - 12.00 hours**

Stands must not be partially or fully removed before the designated time without prior permission from the organiser. Exhibitors who do not adhere to these rules have to pay a penalty of € 500.-.

The exhibition area has to be left as it was entered and according to the pre-designated time. After this time the regulations given by the organiser cease to have effect. The non-removed stands or exhibition goods will be removed at the exhibitors own risk and stored with an appropriate company. The exhibitor is responsible for all the costs.

#### Stand Design

**Any stand structures exceeding a height of 2.60 m will require the approval of the fair management.**

Any item of the booth furniture or decoration must be placed inside the lines marked by the carpet or other sign! **Company name and address must hang out in a readable manner!**

#### Exhibitor Passes

**The passes will be handed out on September 23, 2004 at the info counter, main entrance. Invoices must be paid!**

**The passes must be filled in with the correct company description and personal name!** In case of disregard the organiser reserves the right to revoke the pass without any claim of compensation.

Passes for upfollowing staff could be disposed at the information. No claim of compensation on lost or forgotten passes. New Pass = € 15.-

#### Permanent Parking Tickets

**Permanent parking tickets are available through the form on page 8**

#### Dates / Opening Times

**Friday: 11.00 - 19.00 hours****Saturday: 11.00 - 19.00 hours****Sunday : 11.00 - 18.00 hours**

Exhibitors will have access to the fair on these days as from 09.30 hours. The stands must be manned by the exhibitors at least 30 min. before opening.